



Artificial Intelligence (AI)

Artificial Intelligence (AI) refers to digital tools that can generate text, images or ideas, or assist with organisation and planning.

At Ickford School, safeguarding and pupil welfare remain the highest priority when considering the use of AI.

- AI tools are used by staff only to support planning, preparation and administration.
- Pupils do *not* have independent or unsupervised access to AI tools.
- Any AI-generated content shared with pupils is checked by staff to ensure it is age-appropriate, accurate and suitable.
- AI is *not* used to replace teaching, assessment or professional judgement.

To protect personal data:

- Staff must not enter pupil names, personal information, SEND details, behaviour records or safeguarding information into AI tools.
- Only anonymised or hypothetical examples may be used.

The school teaches pupils, at an age-appropriate level, that:

- AI is a tool created by humans
- AI can make mistakes
- Technology should be used safely, responsibly and with adult support

Any concerns relating to AI use are managed in line with the school's safeguarding, data protection and staff conduct procedures.